



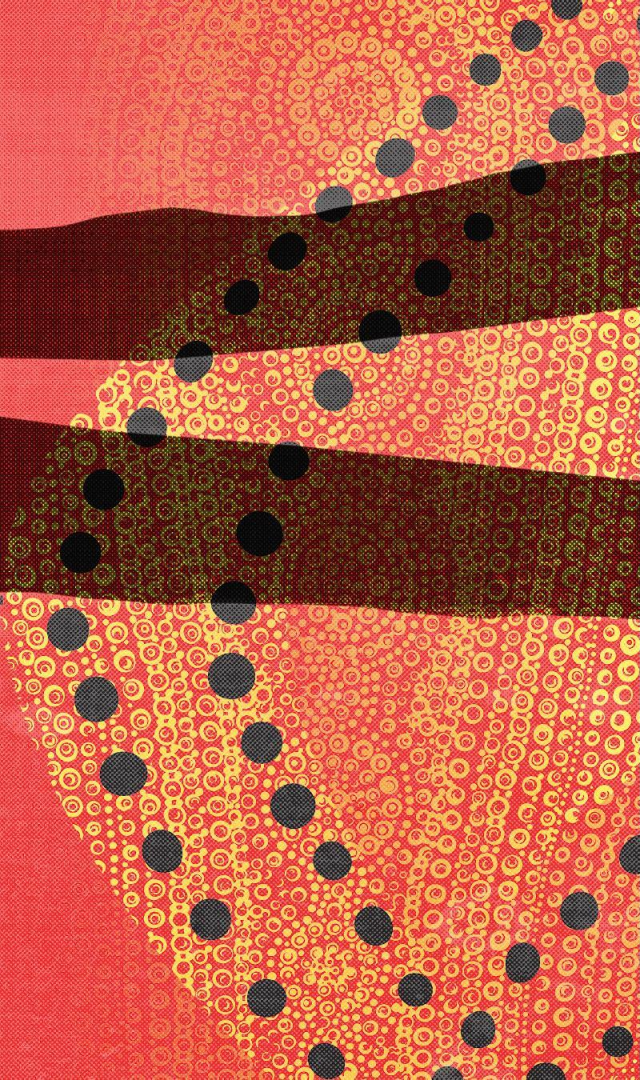
JOB PACK

*Program Lead, Dubbo South
NASCA Young Womens Academy*

Acknowledgement of Country

NASCA acknowledges and pays respect to the Traditional Owners and Custodians of country throughout Australia. We honour and respect the cultural heritage, customs and beliefs of all Aboriginal and Torres Strait Islander people. We recognise that Aboriginal and Torres Strait Islander peoples have spiritual social and cultural connections with their traditional lands and waters. We would like to express our sincerest gratitude to the communities on whose land NASCA works.





NASCA has been working in remote communities in the Northern Territory for almost 20 years. Our focus is to increase school engagement and support positive outcomes for young Aboriginal participants in Central Desert communities. Partnering with nine remote schools, we work in each community delivering hundreds of hours of mentoring, personal development activities, and community events.

The successful applicant for the Program Lead position will have the exciting opportunity to play a role working with NASCA and the NT Regional Program Manager to shape the strategic redesign of our NT program.

Position Overview

Position Title	Program Lead
Role Objective	The Program Lead works with students enrolled in the NASCA Academies to improve school attendance and ultimately school performance, develop career pathways and work-ready skills, and strengthen cultural pride and identity through life skills, personal development and long-term resilience.
Reports To	Team Leader
Location	Dubbo College South Campus
Employment Status	Full Time (Part Time will be considered)
Remuneration	Salary based on qualifications and experience, plus superannuation and optional salary packaging benefits.
Allowances and other Benefits	35 hour working week; statutory leave provisions; 1 day of cultural or ceremonial leave per year.
Ideal Start Date	ASAP

About NASCA

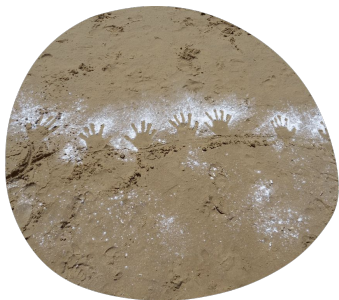
Founded in 1995, NASCA is proudly 100% Indigenous-led and governed.

We empower young Aboriginal and Torres Strait Islander people to be proud, strong and successful.

We support student education and wellbeing through connection to culture and community. Our role models deliver programs that engage young people through culture, sports and arts to inspire growth, achievement and success.

Our Vision

A proud, prosperous, healthy Australia, where Aboriginal and Torres Strait Islander young people thrive.



Our Values



INTEGRITY - NASCA operates an ethical, legal, accountable, diligent and transparent organisation.



EXCELLENCE - NASCA strives for the highest achievement in all aspects of our work, across our individual and community action.



TRUST - NASCA's value of trust is realised in our openness and honest approach, creating positive relationships with our young people, communities, partners and funders.



CULTURAL PRIDE & INCLUSION - Pride in our Aboriginality permeates throughout our work, informing our programs and activities and inspiring our young people to strengthen and enhance their cultural identities.



COLLABORATION - NASCA values the contributions made by community organisations, individuals and professionals to realise positive social change for Aboriginal and Torres Strait Islander young people.



The Role

A Program Lead:

- Mentors and supports First Nation students aged between 12-18yrs, including facilitating and presenting workshops, and providing in-class tutoring and outside class assistance.
- Supports students through cultural and physical education activities, life skills and school engagement activities, excursions and community engagement.
- Prepares lesson plans and coordinates resources for program delivery, and collects data about the student outcomes for reporting purposes.
- Works in a team within schools, and from time to time works weekends and overnight to run residential programs and camps.
- Reports to and is supported by a local Team Leader, and Regional Program Manager.

Must haves:

- Qualifications or experience in one of the following disciplines: teaching, social sciences, youth and community services, Indigenous studies, coaching, or health.
- Drivers Licence.
- Working with Children and AFP clearances.
- Understanding of issues facing young Aboriginal and Torres Strait Islander people.

Typical day:

- Providing in-class support to students to support their learning.
- Facilitating a hands on and engaging 1hr pre-determined workshop for students based on the NASCA values.
- Liaising with School staff on a student-specific need.
- Chatting with a community Elder to coordinate an upcoming cultural event.
- Brainstorming with program co-workers to come up with new ideas for making program activities better.
- Taking appropriate photos for social media.
- Collecting attendance data about student outcomes for reporting and to improve the program delivery.



PRIMARY PURPOSES OF THE ROLE

- Deliver NASCA programs in schools including program planning, coordination and implementation.
- Maintain meaningful relationships with community members and stakeholders.
- Design and implement program content, materials, and resources – including writing lesson plans and content for young learners.
- Undertake, as required, daily bus pickups and drops off.
- Provide mentoring and assessment support such as in Class and outside class academic Support, eg. 1 to 1 tutoring/mentoring.
- Provide NASCA Life Skills and School Engagement activities, eg. cooking, creative arts, leadership, CV creation, goal setting, job-ready skills.
- Provide, as required, a healthy breakfast program to NASCA students.
- Organise physical education activities that include Traditional Indigenous Games.
- Organise after school and weekend activities and excursions.
- Facilitate community activities, eg. fostering opportunities for cultural exchange between community, NASCA and school.
- Co-create Personalised Learning Pathway Plans for NASCA students.

DESIRED SKILLS AND EXPERIENCE

- Program management and implementation
- Excellent interpersonal skills and experience in stakeholder engagement and relationship building and management.
- Experience and knowledge of Aboriginal and Torres Strait Islander education programs for young people (ages 5-18 years).
- Experience with engaging with Aboriginal and Torres Strait Islander communities and organisations.
- Understanding and practice of respect for people across a range of backgrounds and cultures.
- Strong facilitation and presentation skills for a range of audiences, including young people.
- Excellent organisation and effective time management skills.

Selection Criteria

Please start your application by providing a Cover Letter of how your experience demonstrates your ability to meet the primary purposes of the role as listed on slide 5 (max. 1 Page)

Please also tell us about your:

1. Experience working with young people (particularly Aboriginal and Torres Strait Islander young people).
2. Relevant professional knowledge, education and other work experience.
3. Knowledge and understanding of challenges faced by Aboriginal and Torres Strait Islander young people.
4. Experience with program creation and implementation for young people.
5. Experience in working with a team and your ability to be flexible and adaptable.
6. Excellent interpersonal skills and the ability to build relationships and to work in partnership with schools and diverse community groups.
7. Willingness to travel to program sites and undertake week-long residential programs.
8. Personal commitment to the vision and values of NASCA.

*First Nations people are
strongly encouraged to apply*



How to Apply

Submit a completed application as soon as possible

Applications will be reviewed on submission

Please include the following:

1. Cover Letter - that tells us about you, why you want to work at NASCA and what key attributes, skills and experience you would bring to the role. Share your story. (One page)
2. CV - that includes relevant experience to make it easier for us to work out how your experience matches what we're looking for. Please include references and your contact details.

Send everything to:

jobs@nasca.org.au

For more information:

Contact NASCA's People and Culture Manager at jobs@nasca.org.au